

CRICOS Course Code: 116289C



**BSB50420**

# **Diploma in Leadership and Management (Release 3)**



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## **Melvic College Australia**

RTO #46232 | CRICOS #04258H

[www.melvic.edu.au](http://www.melvic.edu.au)



## BSB50420 - Diploma in Leadership and Management (Release 3)

### Start training in BSB50420 Diploma of Leadership and Management (Release 3)!

The BSB50420 qualification is the latest nationally accredited qualification that provides you with the skills and knowledge required in leadership and management across a range of enterprise and industry contexts .

This qualification will help you learn Communicate with influence, Lead and manage effective workplace relationships, and Facilitate continuous improvement.

#### Perfect for learners (who are/wants to become a/an):

- Business Development Manager
- Business Services Manager
- Human Resources Officer
- Operations Manager

Melvic College Australia offers the nationally recognised BSB50420 Diploma of Leadership and Management (Release 3) qualification with high quality course materials and premier student support to deliver a unique learning experience.

We will deliver training that is customised to meet student, industry and where relevant, employer needs in line with the delivery strategy for the qualification.

When you enrol in our courses, you will study under expert trainers with decades of experience in the industry. So what are you waiting for? Enrol now!



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## Course Outline and Structure

### Training Delivery

Training is delivered via **Blended (Face to Face + Online Distance)** to be completed in up to **65 weeks (including holidays)** with approximately **1,520 hours** of study, depending on learner's skills, knowledge, and experience.

### Assessment Methods:

- **Observation** during on-the-job or role play/ simulation
- **Questioning** may include self-assessment, verbal answers, written questionnaires, activity modules or interview
- **Third party**
- **Structures Activities**

### What are the entry requirements?

There are no prerequisites required to enter this course. However, it is preferred that students:

- must be 18 years or older
- Have sound language, literacy, and numeracy skills\* (at least Year 10 English, or equivalent)
- Have basic computer skill
- Must hold a current **Student Visa**
- **(From non-English speaking background)** are required to provide any one of the following evidence of upper intermediate proficiency in English:
  - \* IELTS total band score of at least 6.0 with no band less than 5.5, or equivalent.
  - \* Occupational English Test (OET), TOEFL Ibt, Pearson Test of English, Cambridge English Advanced with scores equivalent to IELTS 6.0 and no less than 5.5 in each band.
  - \* The English test must have been taken within two years before the application is made.

*\*Students who fail the LL&N assessment may still be enrolled to a course if endorsed by the trainer/assessor, and corresponding additional support strategies are in place.*



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# Course Outline and Structure

## Course Resources

To support you in your training with Melvic College Australia, we will provide:

- BSB50420 learning and assessment suite that includes for each unit:
  - Learner Guides
  - Assessment Workbooks
  - Powerpoint Presentations
  - Templates for Projects and other activities
  - Relevant documents and information, including:
    - Relevant legislation, regulations, standards and codes relevant to performance management, risk management, operational plans, and workplace relationships
    - Simulated workplace documentation and resources
- Additional course readings and resources recommended by trainers.

## Students to arrange access to:

- Computer/laptop with relevant software such as, but not limited to, the following:
- internet access preferably through Google Chrome
- MS Word and PowerPoint
- Adobe Acrobat Reader
- Zoom video conferencing software
- Webcam and headset with microphone

## Is Recognition of Prior Learning (RPL) available?

Melvic College Australia has a Recognition of Prior Learning (RPL) Policy, to ensure that an individual's prior learning, achieved through formal and informal training, work experience or other life experiences, is appropriately recognised. This recognition may assist Learners to progress faster through a unit of competency, or allow the student full credit for a unit of competency.

Any course duration reduction as a result of RPL granted to international students will be indicated on the Confirmation of Enrolment if granted prior to the issue of a visa or on PRISMS if granted after the issue of a visa.

## What are the qualification pathways after taking the course?

Students enrolled in this course may also choose to study other courses that will support them in their Business Industry skills. Other options available for students may include the following qualifications:

- **BSB50120 – Diploma of business\***
- **BSB50320 – Diploma of Human Resource Management\***
- **BSB60120 – Advanced Diploma of Business\***
- **BSB60420 – Advanced Diploma of Leadership and Management\***

*\*These units/courses are not offered by Melvic College Australia*



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## Course Units

This course covers **12 units** of competency (6 core units and 6 elective units).

### Core Units

<b>BSBCMM511</b>	Communicate with influence
<b>BSBCRT511</b>	Develop critical thinking in others
<b>BSBLDR523</b>	Lead and manage effective workplace relationships
<b>BSBOPS502</b>	Manage business operational plans
<b>BSBPEF502</b>	Develop and use emotional intelligence
<b>BSBTWK502</b>	Manage team effectiveness

### Elective Units

<b>BSBOPS504</b>	Manage business risk
<b>BSBSTR502</b>	Facilitate continuous improvement
<b>BSBSUS511</b>	Develop workplace policies and procedures for sustainability
<b>BSBWHS521</b>	Ensure a safe workplace for a work area
<b>BSBPEF501</b>	Manage personal and professional development
<b>BSBTWK501</b>	Lead diversity and inclusion



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**Enrol Now!**

**BSB50420**

## **Diploma in Leadership and Management (Release 3)**

**Enrol now for only \$12,600**

Initial deposit of **\$6,300.00** upon enrolment

Remaining balance to be paid in 4 quarterly installments of **\$1,575.00**

*(For International Students)*

*\*Please read the **Melvic College Australia** Student Handbook on our [website](#) containing the Refund Policy, Appeals, Complaints, and other student and course information prior to enrolling.*



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